



TEIGNMOUTH IN BLOOM WORKING GROUP

14th February 2024

Dear Councillor

NOTICE IS HEREBY GIVEN that a Meeting of the Teignmouth in Bloom Working group at which your attendance is summoned, will be held at on **Thursday, 15th February, 2024** at **4.30 pm** to transact the business specified in the Agenda as set out.

Iain Wedlake
Town Clerk

Distribution: Councillors, D Comer, M Jackman and P LloydLloyd, Comer & Jackman
Community, S Henchie, P Dadd



For information – to be taken as read:

- 1 **Declarations of Interest** – Members are reminded that they should declare any interest in the items to be considered and are also advised that the timescale to alter their stated interests with the District Council's Monitoring Officer is 28 days.
- 2 **Items requiring urgent attention** – to consider those items which, in the opinion of the Committee Chair, should be considered by the meeting as matter of urgency (if any). To be taken at the end of the meeting.
- 3 **The Freedom of Information Act 2000** deems that all information held by this Council should be freely available to the public unless it falls under one of 23 exemptions.
- 4 **The Data Protection Act 2018** precludes this Authority from publishing the names, addresses or other private information of individuals unless written permission is given by the individual for such details to be made public. Therefore, where necessary, personal details have been removed from the papers attached to ensure that information held is available, but individuals are protected.
- 5 **Mobile telephones** Councillors and members of the public are requested to ensure that mobile phones are switched to 'silent' during the meeting to avoid disruption.
- 6 **Recording** this meeting may be filmed or audio taped.
- 7 **Public Participation:**
Members of the public will be given an opportunity to address Councillors present at this meeting regarding agenda items, at the discretion of the Chairman. The comments of members of the public and electors of the parish who speak before the start of the meeting will not form part of the Minutes of the meeting.



A G E N D A

PART I

(Open to the Public)

1. **Minutes** (Pages 5 - 6)

To receive and approve the minutes of the meeting held on 18th January 2024.

2. **Update in potential competitions**

3. **Update on existing areas of work**

4. **Update on volunteers situation**

5. **Update on equipment situation**

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TEIGNMOUTH TOWN COUNCIL

Minutes of a Meeting of the
Teignmouth in Bloom Working group
held at **Mayor's Parlour - Town Hall** on
Thursday, 18th January, 2024 at 3.00 pm

Present:

Councillors , D Comer, M Jackman and P Lloyd
Community, S Henchie

Absent:

Officers In attendance:

I Wedlake (Clerk)

1 ELECTION OF CHAIR

Penny Lloyd

Proposed D Comer Seconded S Henchie Unanimous

2 ELECTION OF VICE CHAIR

Stewart Henchie

Proposed P Lloyd Seconded D Comer Unanimous

3 NAMING OF GROUP

The group recommended keeping the existing TiB mantra.

Proposed P Lloyd Seconded S Henchie Unanimous

As part of a possible TiB competition all members to email a 3-minute video to Dan as a test.

A sunflower competition could also be arranged with planting in March and judging in August.

4 REPORTING AND DECISION-MAKING STRUCTURE

This working group is a working group of the Assets & Facilities committee, where decisions can be made or referred to Full council if required.

Noted

5 ADDITIONAL GROUP MEMBER

It was agreed to recommend that Peppy Dadd be added to the working group.

Proposed P Lloyd Seconded D Comer Unanimous

6 METHODOLOGY FOR REJUVENATING INDIVIDUAL AREAS

Identify potential area.
Identify ownership of area.
Gain written agreement from landowner.
Identify works required including planting scheme.
Identify group of volunteers and contact details.
Procure and services and materials required. Complete works.
Maintenance programme for area.

The above tabled methodology was noted and agreed.

Three additional areas were identified, and the clerk will establish ownership believed DCC and seek permission.

7 REVIEW OF EXISTING AREAS WITHIN THE TOWN

The Clerk is to talk to various traders to see what they are prepared to continue maintaining.

8 REVIEW OF BITTON HOUSE AREAS

S Henchie indicated which areas a mixture of the orangery and the gardening club are able to maintain. And will supply replacement planter details to the Clerk as a suggestion which he will look at.

9 BUDGET 2024/25

Budget for 24/5 is £8K

Noted

The meeting was closed by the Chairman at 4.44 pm

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Cllr Lloyd Chair